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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment and promote community pride.

**Minutes of the Longridge Town Council full council meeting held at the Station Buildings, Longridge**

**on Wednesday 10th January 2024 at 7pm.**

**Present:**

Cllr J Rogerson (Mayor) Cllr S Rainford (Deputy Mayor)

Cllr R Beacham Cllr R Ray

Cllr K Spencer Cllr R Walker

Cllr D Jackson

Town Clerk – Gill Mason

**1053/24 Mayor's welcome.**

The Mayor welcomed everyone to the meeting.

**1054/24 To receive apologies.**

Cllr N Stubbs and Cllr L Jameson.

**1055/24 Declarations of interests.**

Cllr Rogerson and Cllr Rainford declared a personal interest in the payment to the Longridge Band as president and vice president of the group.

**1056/24 Public participation.**

No public present.

**1057/24 Minutes of council meetings.**

It was resolved that the minutes be approved and signed by the Mayor.

Proposed by Cllr Rainford.

Seconded by Cllr Walker.

**1058/24 Planning & licence applications .**

**3/2023/0952** Cottam House Cottage Writtenstone Lane Longridge PR3 2ZN. Proposed first-floor extension to rear and associated alterations.

The town council has no observations.

**3/2023/0978** **19 and 21 Berry Lane Longridge PR3 3JA.** Proposed alterations to front elevation & new access to first floor flat.

The town council would like the planning officer, if minded to approve the application, to take into consideration that Longridge is a conservation area and ensure that the alterations are in keeping and sympathetic with the current street scene design.

**1059/24 To consider the update on the long term projects.**

**AED** – the council is waiting for quotes from suppliers.

**Longridge in Bloom & Christmas Lights –** Cllr Rainford toput proposals for the projects to full council.

**Fixed-point photography posts -** awaiting further information.

**Re-laying of flags around the cenotaph, rejuvenation of Townley Gardens, allotments behind Windsor Avenue** – to be managed by the Estates Committee.

**1060/24 To consider the renewal of the Scribe accounting package at a cost of £812.16.**

It was resolved that the Scribe accounting package will not be renewed and the clerk will look into alternative accounting software packages.

Proposed by Cllr Rainford.

Seconded by Cllr Jackson.

**1061/24 Finance**

**To authorise the following payments:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Description** | **Amount** | **Method** |
| Gill Mason | Clerk’s wages - December | £1494.27 | BACS |
| Rosemary Glen | Cleaning Station Buildings – December | £524.84 | BACS |
| SY Maintenance | Caretaker – December | £182.78 | BACS |
| British Gas | Electricity - December invoice | £303.25 | DD |
| Lentech | Christmas tree and lights erection | £96.00 | BACS |
| Ribble Valley BC | Temporary road closure - Remembrance day | £45.83 | BACS |
| TPCS | Office line forwarding to mobile | £82.50 | BACS |
| Royal British Legion | All poppy wreaths | £200.00 | BACS |
| The Longridge band | Remembrance Sunday | £600.00 | BACS |
| J Kaye | Paper ream purchase reimbursement | £25.99 | BACS |
| Friends of Longridge CH | Donation – to be confirmed | £300.00 | BACS |
| Longridge Band | Donation – to be confirmed | £500.00 | BACS |
| Easy Websites | Monthly payment for hosting | £96.36 | DD |
| NorthWest Traffic Management | Remembrance Day management | £2946.00 | BACS |
| Cathedral Hygiene | Nappy Bin waste disposal | £61.34 | DD |
| Unity Bank | Service charge | £18.00 | At source |
| Water Plus | Water charges | £212.52 | DD |
| Water Plus | Water charges | £82.86 | DD |
| British Gas Business | Gas Charges | £1549.52 | DD |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| Longridge TC | R Beacham – taxi charge contribution | £15.00 | Cheque |
| RV Conservatives | Wreath contribution | £50.00 | Cheque |
| Station Café | Monthly lease payment | £600.00 | BACS |

It was resolved that the payments be made.

Proposed by Cllr Walker.

Seconded by Cllr Ray.

It was resolved that Longridge Town Council send Mrs J Kaye a thank you card and a voucher for £100 for completing the accounts for the town council.

Proposed by Cllr Rogerson.

Seconded by Cllr Spencer.

**1062/24 To consider the update on the casual vacancy notices.**

The three casual vacancy notices are displayed in the noticeboard. The clerk will send the notices to Cllr Walker to place on Facebook.

**1063/24 To consider the Christmas tree and lights 2023 review and preparation for 2024.**

Cllr Rainford will arrange a meeting with the Love Longridge representatives in February to discuss the arrangements for Christmas 2024.

**1064/24 Reports and correspondence (information only)**

The Mayor reported that there has not been many requests to the Town Council for attendance at events since Covid. Correspondence with Longridge groups, volunteers and schools is needed to keep the link with the Town Council.

**1065/24 Date and time of the next full council meetings.**

Wednesday 14th February 2024 at 7pm.

Wednesday 13th March 2024 at 7pm.

Wednesday 10th April 2024 at 7pm

Wednesday 8th May 2024 at 7pm.

Wednesday 12th June 2024 at 7pm.

Wednesday 10th July 2024 at 7pm.

August – to be confirmed.

Wednesday 11th September 2024 at 7pm.

Wednesday 9th October 2024 at 7pm.

Wednesday 13th November 2024 at 7pm.

Wednesday 11th December 2024 at 7pm.

The meeting closed at 8.05pm.